

## Employee of the Month: March 2016



Congrats to Anthony Jackson, the March 2016 Employee of the Month!

Anthony Jackson is a Tire Maintenance Worker I and also delivers the mail for Fleet to the Abel Wolman building and all of the substations. One of his nominators said "Jackson, as he is affectionately known in the office and throughout DGS, never ceases to impress me. He is easily one of the most compassionate persons I know—the kind of person who goes out of his way to help his fellow co-workers every day." She continued, "He does the interoffice mail delivery as part of his regular duties, and he greets everyone with a big smile when he picks up and delivers the mail. He really goes above and beyond the call of duty in his own special way improving the life of Baltimore City employees and citizens. I can think of no one more deserving of this award than Anthony Jackson."

Jackson has worked with DGS for nearly 7 years and as an employee of the City since 1989. Prior to joining municipal government, Anthony worked as a mechanic and welder with a shipping container company where he spent time overseas. During the 1980s he worked as a bouncer. To the amazement of no one Anthony played semi-professional football for the Baltimore Eagles.

Jackson is the father of three children: Anthony, Shavon, and Maurice. He lives with his wife Julia in Baltimore.

## #Get2Know: John Carter

Written by: Radazjah Davis



John Carter is an Architect Supervisor for our Major Projects Division. He has performed as an architect for 27 years. Mr. Carter's biggest challenge as an architect is trying to provide the best services in his profession. His ability to overcome obstacles ultimately leads to project progress and success. Mr. Carter's design process has four steps. Step 1 begins with a concept or what the client wants. Step 2 is the view, where he asks himself how he wants to design a structure or space. Step 3 involves a series of layouts, typically about 10. Finally, Step 4 is the development of materials. The process of finishing a project depends on the size of the project; a house usually takes about 4-6 months, while a larger building can take longer.

## BE AN EMPLOYEE OF THE MONTH

The DGS Employee of the Month nominations may be submitted in person using the handy ballot boxes placed throughout DGS locations or via electronic submission at [DGS\\_HR@baltimorecity.gov](mailto:DGS_HR@baltimorecity.gov).

### ANYONE CAN NOMINATE A CO-WORKER!

A Customer Service Committee representing each of the DGS divisions selects recipients. In addition to new nominees, all nominations not selected during the current month are retained and subsequently entered for future consideration.

Should you have questions regarding the Employee of the Month process please call Catherine Burns at (410) 396-3627.

## ANNUAL BENEFITS STATEMENT NOW AVAILABLE

for Members of  
**Baltimore City Employees' Retirement System  
and Elected Officials' Retirement System**  
on the BCERS Membership Portal  
[www.bcers.org](http://www.bcers.org)

Your statement will include a summary of:

- Your personal and retirement system information
- Your contributions and interest account balance
- Your maximum benefit option estimate for the end of the 2015 fiscal year
- A general overview of your benefits plan with instruction on how to read the statement

Please make sure to read your benefit statement carefully.

If you are considering retirement, make sure to read our most recent [Horizon Newsletter](#) for a detailed explanation on how to get the most out of your benefits. If you have questions regarding your statement, please send a written inquiry to [contactERS@bcers.org](mailto:contactERS@bcers.org) or by mail:

### BCERS

Attention: Accounting Manager  
7 E. Redwood Street, 12th Floor  
Baltimore, MD 21202



## Follow DGS on Social Media!



**Mayor Visits Harford Senior Center**



Mayor Rawlings-Blake shares DGS's commitment to providing healthy work environments for City employees who serve Baltimore's citizens and stakeholders. She joined DGS and many other City agencies at a Senior Town Hall at the newly renovated Harford Senior Center. Terrence Jennings led DGS's efforts at the center by engaging in inter-departmental collaboration between the Departments of Real Estate, Law, Health, and Housing and Community Development. By bringing them together he was able to rectify an abundant amount of health and safety issues, clear the title, and transfer ownership back to the City of Baltimore. DGS formulated an ADA report, Law cured the deed of lieu of foreclosure to transfer the property, Real Estate drafted the lease and operation agreement, and the non-profit GEDCO will manage the programs. The City contributed nearly \$118,000 for the life and safety improvements at the Harford Senior Center. Due to extensive collaboration and intra-City cooperation, the building was able to remain open for enjoyment by the senior citizens and residents of Baltimore.

**DGS New Hires and Promotions**

Hire	
Employee	Title
Andrea Commissiong	Office Support Specialist II
Osei Ansah	Office Support Specialist II
Promotions	
Employee	New Title
Troy Parrish	Fiscal Technician

To apply for a position create an account on [www.governmentjobs.com](http://www.governmentjobs.com). Keep the application updates as the Human Resources Office periodically reviews them. The more information you provide, the better your chances to receive the highest consideration for the job or promotion. Using this process you can scan and add information to your account. Things you may want to scan include but are not limited to: résumé, cover letter, certifications, and any licenses you hold. The website also has a Job Notification section that sends reminders when positions are posted with application deadlines.

**2016 Training Calendars**

**March**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 New Employee Orientation-HR Office 8 <sup>th</sup> Floor	4	5
6	7	8 Grievances-Supervisor roles & responsibilities-AW Supervisors 2 <sup>nd</sup> Floor Conference Room 9-10am	9	10	11	12
13	14 Arrest Policy-2 <sup>nd</sup> Floor Conference Room 11am-12pm	15	16	17 New Employee Orientation-HR Office 8 <sup>th</sup> Floor	18	19
20	21	22 Grievances-Supervisor roles & responsibilities-AW Supervisors 2 <sup>nd</sup> Floor Conference Room 9-10am	23	24	25	26
27	28 Arrest Policy-2 <sup>nd</sup> Floor Conference Room 11am-12pm	29	30	31 New Employee Orientation-HR Office 8 <sup>th</sup> Floor		

**April**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 Active Shooter Training 2 <sup>nd</sup> Floor Conference Room 9-10am	6 ADA Training-AW Supervisors 2 <sup>nd</sup> Floor Conference Room 9-10am	7	8	9
10	11	12 Active Shooter Training 2 <sup>nd</sup> Floor Conference	13	14 New Employee Orientation-HR Office 8 <sup>th</sup> Floor	15 Substance Abuse Policy-2 <sup>nd</sup> Floor Conference	16
17	18	19 Active Shooter Training 2 <sup>nd</sup> Floor Conference Room 9-10am	20 ADA Training-AW Supervisors 2 <sup>nd</sup> Floor Conference Room 9-10am	21	22	23
24	25	26 Active Shooter Training 2 <sup>nd</sup> Floor Conference Room 9-10am	27	28 New Employee Orientation-HR Office 8 <sup>th</sup> Floor	29 Substance Abuse Policy-2 <sup>nd</sup> Floor Conference Room 9-10am	30

**DGS Celebrates the 2015 Employee of the Month Recipients**



Recently, the 2015 Employee of the Month recipients celebrated for their hard by DGS supervisors and executive leadership. Congrats to Marcus, Cynthia, Predrag, Milton, Jeff, and Tiffany!

**Mandatory Active Shooter Training from 9AM-10AM**

**April 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, or 26<sup>th</sup>**

Since 2000 there have been 160 active shooter incidents in the US, of which 40% occurred in businesses and 29% in schools. By training employees to recognize behaviors, instilling a positive culture for reporting, and conducting appropriate interventions we may be able to stop or minimize injuries before an attack occurs.

Suspicious indicators include changes in speech and behaviors, as well as subtle or overt emotional displays. If an active shooter incident happens, first attempt to run, then hide, sheltering in place, and, lastly, fight to survive.